

Procedure for the recognition in Ski schools

General Information

Evidence of training from other Member States may be recognised by decision of the Provincial Government (Landesregierung) as a substitute for examinations and training in accordance with the regulations in Vorarlberg.

This is in accordance with EU Directive 2005/36/EC on the recognition of professional qualifications.

If there are substantial differences from the qualifications required by the Vorarlberg regulations and if these cannot be compensated by knowledge gained through professional experience or further professional training (seminars, other forms of further training), an aptitude test may be required. This must be approved by the Vorarlberg Ski Instructors' Association (Vorarlberger Schilehrerverband).

This also applies to evidence of training issued in third countries or to third country Nationals.

Please note that the state government has a duty to make a decision on every received application. This means that every application requires processing. If the applicant notices during the procedure that no decision is required, you can withdraw the application free of charge. However, this is only possible until we issued the decision. Please note the following costs, which entail a decision.

Documents required

- a) training certificates from the competent body,
- b) evidence of professional practice and continuing professional development,
- c) evidence of the content and scope of the training and examinations completed (curricula and similar),
- d) proof of nationality, and
- e) where necessary, a certificate documenting a change of name.

Evidence items a) and b) above must be submitted in the original version or as a certified copy, accompanied by a certified translation. Evidence items c), d) and e) must be submitted in the original version or as a copy, accompanied by a simple translation. The documents may be scanned and sent with the online application form.

Costs and payments

- a provincial administrative levy of EUR 76.90 for a copy of the decision,
- a fee of EUR 47.30 for the application in accordance with the Fees Law (Gebührengesetz),
- a fee of EUR 83.60 for a copy of the decision in accordance with the Fees Law (Gebührengesetz),
- The other costs depend on the number of attachments submitted (EUR 3.90 per sheet, up to a max of EUR 21.80)

This means that the issuing of the notification of recognition will cost around EUR 228.

Procedure and outcome

Once the documents have been submitted, an expert will be asked for an opinion on any significant differences in training. If there are significant differences, the opinion of the expert will be brought to the attention of the applicant. The applicant then has the opportunity to comment. The decision can then be issued, possibly subject to conditions.

Further information

If the applicant has practiced the profession of ski instructor in a member state in which the profession of ski instructor is not regulated, the certificates of qualification and training are equivalent to those certificates of training that were obtained in a member state, in which the profession of ski instructor is regulated, if the applicant can prove that he or she has worked there for at least one year during the previous ten years.

Appeals

A decision on the (non-)recognition of a professional qualification may be contested by means of an appeal to the Regional Administrative Court (Landesverwaltungsgericht).

These statements apply to applications for recognition as:

- Candidates for (Anwärter)
 - alpine skiing
 - snowboarding
 - cross country skiing
- Provincial teacher for (Landeslehrer)
 - alpine skiing
 - snowboarding
 - cross country skiing
- Qualified ski instructors (Diplomschilehrer)
- Qualified snowboard instructors (Diplomsnowboardlehrer)
- Qualified cross-country ski instructors (Diplomlanglauflehrer)
- Ski guides (Schiführer)
- Snowboard guides (Snowboardführer)

Contact Information

Department for Sport

Postal address: Landhaus, 6901 Bregenz

T +43 5574 511 24312

F +43 5574 511 924395

sport@vorarlberg.at

Public opening hours: Monday to Friday, 8.00 - 12.00 and 14.00 - 17.00, or by telephone appointment.

Legal basis

Section 28 of the Ski School Act (Schischulgesetz)

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Provincial Government Regulation on training courses and examinations under the Ski School Act and the recognition of examinations and training courses under the Ski School Act (Verordnung der Landesregierung über Ausbildungskurse und Prüfungen nach dem Schischulgesetz sowie Anerkennungen von Prüfungen und Ausbildungen nach dem Schischulgesetz)

General Administrative Procedure Act (Allgemeines Verwaltungsverfahrensgesetz) 1991

Provincial Administrative Fees Regulation (Landes-Verwaltungsabgabenverordnung)

Federal Law on Dues 1957

Data protection information

Information on data protection is available [here](#).

Assistance and problem-solving services

eap@vorarlberg.gv.at

Entity responsible for the content

Amt der Vorarlberger Landesregierung

Römerstraße 15

6900 Bregenz

Last update

01.06.2023